



Government Bikram College of Commerce

Patiala-147001

Enterprise Resource Planning (ERP) Policy



Website: www.gbcpatiala.ac.in

Mail ID: gbcpatiala1@gmail.com

ERP Policy

Enterprise Resource Planning (ERP): A College ERP system is a technology-based software to pile, analyze, manage, and administer the data. The college ERP is designed to accomplish student enrolment, online fees, online admissions etc. It also helps in smoother operations and healthier internal communication together with maintaining transparency.

The basic objective of implementing an ERP system is to fetch together different functions of the institution e.g. enrolment, examination, finance, human resources etc. ERP supports distinct system setting and therefore facilitates to run operations more efficiently and competently.

In view of the current computerisation scenario and the innovative challenges of today, the need therefore in higher education is for an ERP solution that is custom-built to fit the distinctive requirements of the education sector and for this we take a holistic approach to automation and restructuring of the entire range of functions and practices in an institute. Since our institution is a government institution, so we are taking the benefit of all the softwares provided by central and state government which makes our functioning very cost competitive. The college website (www.gbcpatiala.ac.in) is maintained and updated by the faculty under the guidance of ERP coordinator. Besides this, every year college spends money on the updation of college portal so that students can take maximum benefit of timely and necessary information.

- The implementation of our policy introduces a greater transparency, higher productivity and healthier controls. All communication with higher office and other departments is through official mail of the college. Implementation of the work is timely done within the given time limit.
- The students are facilitated through centralised Online Admission Portal (<http://admission.punjab.gov.in>) developed by Punjab Government for entry level classes. Online fees payment through challans is also available on this portal. The college also uses another portal (<http://gbcpatialsadmissions.com>) for online admissions of running classes. Personal biodata of the student is also available in their login IDs as per their current academic status. The college portal provides the facility of Day book, students detail, name correction, subjects detail, registration numbers, students fees detail, registration return summary, photo and signature downloading. When students fill online admission forms on the portal they can deposit online fee through challans in the bank.
- Students can pay any type of fees to the college account through this facility.
- All important instructions are given to the students on the college portal as well as on the website.
- Applicability of KOHA (<https://dpi-lib-staff.pbhe.punjab.gov.in/>) and SOUL 2.0 software (<https://soul.inflibnet.ac.in/>) facilitates the Library

functioning in a smoother way for maintaining and up keeping the records of books. Students and faculty can access E-resources on N-List through their IDs as every year college gives the subscription for E-Resources.

- Students availing different scholarships such as Minority and Merit Scholarships are facilitated through the Scholarship Portals like National Scholarship Portal (<https://scholarship.gov.in/>) and Dr. Ambedkar Scholarship Portal (<https://scholarships.punjab.gov.in/>).
- Public Financial Management System (PFMS) a web-based online software application is also practically implemented through this portal (<https://pfms.nic.in/Users/LoginDetails/NewLayoutLogin.aspx>). Payments under RUSA (RashtriyaUchchatarShikshaAbhiyan) grant and various other grants have been done through this portal which gives more transparency in financial transactions.
- GeM (Govt. E-market Place) is also used to purchase the equipment and (<http://gem.gov.in/>) portal is used frequently by the institution.
- The salary of the staff is generated through the IHRMS Portal (<https://hrms.punjab.gov.in/>) of Punjab Government and staff intimates regarding leave on the portal. The budget is granted and payments are generated through IFMS portal (Integrated Financial Management System) (<https://ifms.punjab.gov.in/>)

- MS office 2016 Sngl Academic OLP licence, MS windows Pro 10 Sngl OLP licence and MS visual Studio Pro Sngl Academic OLP licence which have been purchased earlier are frequently used.
- We also use the Punjabi University Examination portal (<https://pupexamination.ac.in/>) for the uploading of internal and external assessment both for theory and practical papers.
- Every year the data of the institute is uploaded on the AISHE (All India Survey on Higher Education) portal (<https://aishe.gov.in/aishe/home>) under the supervision of the AISHE coordinator of the institute.
- The institution is registered on NIRF (National Institutional Ranking Framework) Portal (<https://www.nirfindia.org/home>) and data has been successfully uploaded.



Reetu Kapoor
Criterion Incharge

[Signature]
**Co-ordinator
 NAAC
 Govt. Bikram College of
 Commerce, Patiala.**

[Signature]
**Principal
 Govt. Bikram College
 of Commerce, Patiala.**